

II. Educational History

School Name/Location	Years Completed	Degree/Diploma
High School _____		
College, Bachelors _____		
College, Masters _____		
College, Doctorate _____		
Other _____		

III. Employment Record *Please include all employment for the last five years. NOTE: Use a separate sheet to list additional employers, if necessary. We will contact all of the employers listed on this application unless you specifically exclude them below.*

1. _____
 Company Name (Current or Most Recent Employer) _____ Position Held _____

 Address _____ Dates Employed: _____
 _____ From _____ To _____

 Manager / Supervisor _____ Telephone _____ Wage/Salary _____

 Reason For Leaving _____

2. _____
 Company Name _____ Position Held _____

 Address _____ Dates Employed: _____
 _____ From _____ To _____

 Manager / Supervisor _____ Telephone _____ Wage/Salary _____

 Reason For Leaving _____

3. _____
 Company Name _____ Position Held _____

 Address _____ Dates Employed: _____
 _____ From _____ To _____

 Manager / Supervisor _____ Telephone _____ Wage/Salary _____

 Reason For Leaving _____

Please list any employers you do not want us to contact and your reason for the exclusion:

_____ (Employer's Name)	_____ Reason
_____ (Employer's Name)	_____ Reason

Have you worked with children? _____ Elderly? _____ Adults? _____

IV. Work Related References *Please do not include relatives or former employers.*

1. _____
 Name _____ Years Known _____

 Address _____ Telephone _____

 Occupation _____

2. _____
 Name _____ Years Known _____

 Address _____ Telephone _____

 Occupation _____

3. _____
 Name _____ Years Known _____

 Address _____ Telephone _____

 Occupation _____

V. Work Availability

1. If your application receives favorable consideration, when will you be available to begin work?

2. Do you have any objection to working overtime? () Yes () No

3. Can you work overtime without prior notice? () Yes () No

4. Can you work on Saturday? () Yes () No

5. Can you work on Sunday? () Yes () No

6. Can you travel if required by this position? () Yes () No

7. Do you have a valid Driver's License or ID card? () Yes () No
 ID or DL # _____ State _____

8. Do you have current automobile insurance? () Yes () No
 Company _____ Policy # _____
 Amount of Coverage _____

VI. Salary / Hourly Rate Requirements

If your application receives favorable consideration, what salary/hourly rate would you require?

\$ _____ per _____

Please Return Application by mail to: Or **By fax to:**
 Jewish Family & Child Services (503) 226-1130
 1130 SW Morrison, Suite 316
 Portland, OR 97205

Background Research Release

Please read this section carefully and acknowledge your understanding by signing your name in the space below.

I certify that all of the statements made by me on this application for employment are true, correct, and complete to the best of my knowledge.

1. Consent To Conduct Background Investigation

As a condition of and in consideration for Jewish Family and Child Service's consideration of this application, I give permission to Jewish Family and Child Service to investigate my personal and employment history. I understand that this background investigation will include, but not be limited to, verification of all information on this application, fingerprinting and a criminal records check as required by ORS 181.539, as well as interviews with past employers. I further give permission to Jewish Family and Child Service to conduct this investigation and to discuss the results of this investigation in connection with my application for employment.

2. Consent To Contact Past Employers

I give permission to Jewish Family and Child Service to contact all employers listed in this application (except those specifically excluded) for references. I further give permission to all current or previous employers and/or managers or supervisors to discuss my relevant personal and employment history with Jewish Family and Child Service, consent to the release of such information orally or in writing, and hereby release them from all liability and agree not to sue them for defamation or other claims based upon any statements they make to any representative of Jewish Family and Child Service. I further waive all rights I may have under state law to receive a copy of any written statement provided by any of my former employers to Jewish Family and Child Service. I further agree to indemnify all past employers for any liability they may incur because of their reliance upon this release.

3. Consent To Contact Government Agencies

I give permission to any agent, attorney, or representative of Jewish Family and Child Service to receive a copy of any information obtained in the file of any federal, state, or local court, governmental agency, law enforcement agency, or investigator concerning or relating to me. I further consent to the release of such information and waive any right under state law concerning notification of the request for a release of such information. In the event a state law does not provide for prospective employers to have access to information, I hereby delegate Jewish Family and Child Service as my agent for receipt of information. I understand that the scope of this investigation will be limited to criminal and/or civil records that relate to my honesty, integrity, and/or abilities.

4. Cooperation With Investigation

I agree to fully cooperate in Jewish Family and Child Service's background investigation, and to sign any waivers or releases that may be necessary to obtain access to relevant information. In the event that any former employer or federal, state, or local governmental agency will not release reference information or criminal history information directly to the employer, I agree to personally request such information to the extent permitted by law.

5. Falsification Statement

I understand that any falsification or willful omission of fact made in this application or in connection with any background investigation may be sufficient grounds for rejection of this application, or, if discovered after an offer of employment, for immediate dismissal.

6. Employment "At Will"

In consideration of my employment, I agree to conform to the rules and regulations of Jewish Family and Child Service, and my employment and compensation is "at will" in that they can be terminated with or without cause, and with or without notice, at any time, at the option of either Jewish Family and Child Service or myself, except as otherwise provided by law. I understand that no manager or representative of Jewish Family and Child Service, other than the Executive Director of Jewish Family and Child Service, has authority to enter into any agreement for employment for any specified period of time or to make any agreement or contract to the foregoing, and that any promises to the contrary will only be relied upon by me if they are in writing and signed by the Executive Director of Jewish Family and Child Service.

Applicant's Signature

Date

Applicant's Printed Name